The meeting was called to order at 7:36 p.m. K. Kostuk, Patrol Director presiding.

Present Board Members: K Kostuk, S. Dawick, L. Boyd, N. Wardrop, T. Philpin, Ronnell DeNegre, Chris Warren, B. Polio, J Rigby, R. Coffey, J Scarcella, T. Kim

Absent: all present

Non-members: K. Fitzpatrick

**K. Kostuk, Patrol Director:** Thanked everyone for logging in. We have a personnel matter to discuss tonight.

Minutes of January 2021 were reviewed; J. Rigby motion to accept, R. Coffey, 2nd. R. Coffey stated his thought on VAMS was that the patrol could apply for it. The minutes imply that area management should apply for it. It is now a moot point because patrollers now qualify for it. K. Kostuk will make the change. All in favor, motion carries.

**S. Dawick, Assistant P.D:** Last meeting he suggested a blast be sent out every week. He abandoned the idea because he has been taking a more personal approach by asking patrollers to stay later than their normal shift. Many patrollers have stepped up on this by word of mouth. People are showing up on the light shifts. Two weeks ago he posted a new schedule on the website. By some kind of luck it is incredibly balanced for the number of patrollers we have. The super weak shifts started to fill up. In the last two weeks things have been juggling around again. His observation is we have a whole lot of good patrollers stepping up when we need them. We are making it through.

**Treasurer Report:** L. Boyd: she sent out a report with all of the account balances for the year. Account balances for January 2021 were reported. What she sent out today included the 2020 annual report. There were some questions last meeting about the swap. She put together a spreadsheet page showing what was brought in from each of the shops this year and what each shop contributed to us last year. In general most of the shops contributed in the vicinity of the same amount year over year. Sporthaus contributed much more than they did last year. She did not have easy access to the records. She went back through the check to gain the data. Steering committee members should take time to review the 2020 annual report. It will be put on next month’s agenda for discussion. She also included the 2019 annual report. People can compare how we did last year to how we did in 2019. K. Kostuk mentioned she also put down the monthly balances of what was spent.

R. Coffey, Motion to accept, R. DeNegre, second. R. Coffey asked about the 2020 swap tab, obviously this year was swap of the shops, what is the comparison to the 2019 numbers? He wanted to understand where the numbers came from. L. Boyd stated she went back and pulled the checks which were issued to the shops in 2019. Next she did some math which is shown in the spreadsheets. She took the dollar value of the checks issued, then backed out the total sales, and then figured the 15% we got from the swap last year. K. Kostuk mentioned year over year it came out pretty equal. L. Boyd feels the shops stepped up this year knowing what they gave us last year and matched it. R. Coffey asked where the donations noted on the annual report came from. L. Boyd responded they come from here and there. She was also surprised but they all add up. There are corporate donations where people’s employers contributed. Some examples are Travelers (thank you T. Kim), The Hartford, Hartford Fire Insurance Company, and Amazon Smile. Let’s hope we can continue it next year. R. Coffey stated this is an area we should put effort into. L. Boyd stated it is a subject at each year at the patrol’s annual meeting.

All in favor, motion carried.

**Committee Reports**

1. **Safety Committee:** K Fitzpatrick: K. Kostuk stated last month K. Fitzpatrick showed up for the safety day which Sundown was having. She was surprised how well things went. Everyone was socially distant. They were focusing on the kids. Photos were taken of the kids in the chairs wearing masks. K. Fitzpatrick is looking for someone to be the safety representative for Ski Sundown. She stated she should not be the CT region safety person and the person for Sundown. She asked if anyone on the steering committee would be interested. It was suggested to send an e-mail request out to the entire patrol. The CT team has been doing a lot of talking trauma happening to patrollers after an incident. K. Kostuk should be receiving some wallet cards and posters regarding trauma assistance. K. Fitzpatrick explained the purpose is to help patrollers who have been on a traumatic scene where someone is injured very badly, or a child is involved. There are many reasons why trauma can occur. The safety team is trying to educate patrollers on trauma and available resources. C. Warren gave an example where he was involved in a traumatic call last year. C. Boyd connected him with a couple in the Southington patrol who are clinical social workers. He was able to talk with them on the phone for 45 minutes doing a debriefing. It was extremely helpful. C. Warren encouraged people not to hesitate to seek help. R. DeNegre stated organizations like Fire departments and EMS have these types of resources. K. Fitzpatrick stated the wallet cards are on the way. They have a code on them. You can hold your phone up to it and it will take you to a help site.
2. **Medical supplies/Oxygen**: B. Martin: K. Kostuk received an e-mail from B. Martin stating we are down to 50% of our oxygen supply. He will keep track of it to make sure we are not running out before the end of the season. He has been purchasing things hit and miss according to what we are running low on. We were having problems getting gloves and alcohol wipes. People send Kenn a text telling him what we are low on. K. Kostuk communicates with B. Martin. B. Martin will respond if it has been purchased or is in storage. He has been staying on top of things very well. L. Boyd is receiving numerous invoices. L. Boyd stated we should be good on XL gloves. J. Olson found and purchased gloves at an auto parts store. The back order of XL gloves from June arrived. R. DeNegre suggested we continue buying whatever gloves we can because they are going to be on back order for another year. L. Boyd stated J. Olson found gloves at an auto parts store. J. Scarcella stated it is good to have any gloves but the white gloves we have are terrible. They regularly rip. If we need to put an order in to get the good blue ones we should do it because this is a safety issue.
3. **Toboggans**: N. Bird: Not present, no report.
4. **Radios:** J. Cegelka: not present. K. Kostuk stated we are in good shape with the radios. J. Cegelka has made minor repairs to knobs and batteries. Another package of wipes was ordered. L. Boyd stated we need to tighten up the antennas. If they are loose we do not get a good connection or communication. Give them a twist and keep them tight. K. Kostuk will put a note on the outside of the radio cabinets to remind patrollers to tighten the antennas.

**5. Lift Evacuation:** C. Boyd: Not Present. No report.

**6. Nominating Committee:** J. Barter: Not Present. No report.

**7. Building Committee:** C. Warren: No report

**8. Finance Committee:** D. Ohanesian, L. Boyd, R. Coffey, J. Scarcella. Not Present. No report.

**9. Equipment**: Empty: No Report.

**10. Food Services:** C. Morris: K. Kostuk stated we are well stocked for the season.

**11. SWAP:** B. Garfield, K. Fitzpatrick, J. Segretta: Not Present. No report.

**12. Web Site:** J Segretta Not present, No report. K. Kostuk stated people are being good about going on the website and posting their sub requests.

**13. OEC**: N. Wardrop: B. Polio stated there are 8 candidates. They have been meeting since January 14, Thursday nights in the garage. For the three weeks they have been hands off. They have been using the mannequins. The candidates have been practicing skills. J. Henry is doing a very good job of leading the class. They have been doing assessments and quick fires. They are getting a lot of good feedback from the candidates. This week they are planning to do an hour in the garage then head up the mountain. K. Kostuk suggested bringing the mannequins up to the top and positioning them under a tree or in the snow somewhere to do a pretzel and jams type of scenario. B. Polio stated that could be done.

**14. OET**: J. Barter: Not Present. No Report.

**15. Legal Advisor:** G. Cantwell: Not Present. No Report.

**16. Medical Advisor**: vacant

**17. Scheduling:** S. Dawick: Comments in Assistant Patrol Director report.

**Old Business:** No issues

**New Business:**

R. Coffey questioned if the Mountain Hosts had their fees paid (NSP registration) by the patrol. He feels if they are not paid they should be. L. Boyd stated some Mountain Hosts have requested a reimbursement. She does not think every Mountain Host has. It has not been well publicized. When Mountain Hosts ask for reimbursement they are reimbursed. K. Kostuk mentioned some of them have been very good about working the swap. We do not add them on to our master payment. They have to pay themselves then submit a receipt to L. Boyd for reimbursement. R. Coffey asked why it is this way. K. Kostuk stated it is because they are set up as two separate units – Sundown Ski Patrol and Sundown Mountain Host Unit. L. Boyd stated if we have a swap they need to work the swap in order to be reimbursed. K. Fitzpatrick mentioned there was a very good turn out by the Mountain Hosts at the store swap this year.

R. Coffey motion to adjourn at p.m. T. Kim 2nd, all in favor, motion carries.

Next steering committee meeting is Tuesday, March 2, 2021 at 7:30 p.m. via Zoom