The meeting was called to order at 7:03 p.m. K. Kostuk, Patrol Director presiding.

Present Board Members: K Kostuk, S. Dawick, L. Boyd, N. Wardrop, M. Loparco, C. Warren, B. Polio.

Absent: B. Garfield, J. Scarcella. T. Philpin, T. Kim, R. DeNegre.

Non-members: K. Fitzpatrick, J. Cegelka, S. Goldblatt

**K. Kostuk, Patrol Director:** Thanked everyone for logging in to the Zoom meeting.There are not enough of the steering committee members present for a quorum.

Minutes ofJuly 7, 2020were not reviewed because we did not have a quorum.

**S. Dawick, Assistant P.D:** There is a survey developed by S. Goldblatt and K. Fitzpatrick. It will be going out soon. The results will provide info for the upcoming season staffing.

**Treasurer Report: L. Boyd:** K. Kostuk thanked L. Boyd for setting up our non-profit status with the publisher of OEC 6, Jones and Bartlett. This will enable us to avoid paying taxes. No treasurer report due to lack of a quorum.

**Committee Reports:**

**Safety Committee: K. Fitzpatrick, S. Goldblatt:** The East Region and Connecticut Region have decided all patrols should have a Safety Committee with someone in charge of it. K. Fitzpatrick is the CT Region Safety Advisor. She would like to have a Sundown patroller (or two) to be a liaison between the CT Region and the Sundown Patrol. S. Goldblatt and K. Fitzpatrick have been working on Covid 19 updates. Everything is changing daily. S. Goldblatt and K. Fitzpatrick put together a document which states the suggested plans for dealing with CoVid 19 at the mountain and for the patrol. S. Goldblatt went on to express the following points. The most important things are to find out how many people plan to be active patrollers due to increased exposure and age group with the risk of Covid 19 exposure. Management plans to talk with other ski areas to see what their plans are. There are a lot of parts to put together and it would be a good idea to form working groups to address different aspects of the plan such as physical layout, sanitizing, and testing. Questions which need to be answered include: Who needs to be tested? What do you do if you are exposed? How long do you have to be out if you get sick? At this point patrollers would need to be tested if they get sick or if they have had significant exposure. Authorities do not find it helpful to routinely test people unless they are showing symptoms. It has not been determined who would arrange or pay for the testing. K. Fitzpatrick stated they have done a lot of research online about what other social gatherings (organizations such as Disney) and ski areas planning for the upcoming season. They looked at what businesses which are already open are doing to keep everyone safe and prevent the spread of CoVid 19. Plus we must adhere to the guidelines of the CDC. The document is titled “CoVid 19 Team Concerns and Recommendations for Ski Sundown. This was presented to K. Kostuk, Ski Sundown management and the Northeast Safety team. M. Mingus shared it with others in the NSP organization. The document received a lot of positive feedback. Safety is first. We are obligated to make sure the patrollers, employees and public are safe. K. Kostuk posed the question, being part of the CT Safety Committee is there any way to find out from the other areas like VT, NH and MA what they are planning or if they have any procedures in place. K. Fitzpatrick commented that we are ahead of the planning compared to other areas. They have also developed a CoVid 19 waiver form. K. Fitzpatrick and S. Goldblatt would like approval from the steering committee on the survey and waiver they have developed. The next step would to get buy in from management on the procedures proposed in the document “CoVid 19 Team Concerns and Recommendations for Ski Sundown.” L. Boyd stated it is important to know first what management’s plan is for the season before patrollers make the decision on what their commitment will be for the season. There will be a lot of unknowns if the survey is sent out at this time. K. Fitzpatrick stated some patrollers will want to patrol regardless. Others may be undecided which is an option also. She would like to have some response by October 1. K. Kostuk said he will at this point forward the survey and waiver to the steering committee members. He has forwarded it to J. Clarkson (patrol member) for a review from a legal standpoint. L. Boyd commented it should also be sent to G. Cantwwell, Sundown Ski Patrol legal advisor. M. Loparco asked if the mountain opening is contingent on them having a ski patrol. K. Kostuk will be meeting with management and will find out. S. Goldblatt stated he would like to know the critical number of patroller needed to operate. K. Kostuk stated theoretically we can get by with three patrollers on a shift. S. Dawick questioned if patrollers opt out for the year will they get a season pass. K. Fitzpatrick mentioned if patrollers did the on-line refresher and opt out for the year they would be welcome back to the patrol next season. K. Kostuk stated season passes are based on the previous year’s hours of commitment. Possibly if they are not willing to patrol only the patroller will get a pass. It will need to be discussed with management. C. Warren commented that if there are no patrollers there may not be any skiing which is one reason he is motivated to patrol. M. Loparco stated he has been dealing with the school system because he has two children that are in school and has been told there will be no afterschool activities including ski club. After school and race teams generate a lot of revenue for the mountain. L. Boyd said C. Boyd has had conversations with management. They have two operating plans – one with afterschool programs and one without. K. Kostuk mentioned management is looking for feedback from other mountains like Powder Ridge. K. Fitzpatrick was at Powder Ridge recently. They were serving food outside. Only workers were inside. She was distributing neck gators for the safety program. Neck gators have been reported as not being an effective barrier for the spread of CoVid 19. S. Goldblatt mentioned that Magic Mountain has posted on their website information on how they are planning to open for the season. J. Cegelka brought up the point that there will probably be state mandates, such as restaurants have, that will need to be followed. K. Fitzpatrick mentioned these are recommendations which are stated in the document they prepared. K. Kostuk questioned what he had heard about not having cloth items in the aid room – example- no curtains between the cots and on the windows. S. Goldblatt said this is correct. They do not want cloth curtains or anything which cannot be cleaned/disinfected easily. M. Loparco suggested pop-up treatment tents set up outside the aide room. K. Kostuk said this has been suggested for non-critical injuries and overflow. M. Loparco’s wife and Father-in-law are practicing physicians. They are using a disinfectant fogging unit which dispenses a mist that decontaminates surfaces. It cost a few hundred dollars. The solution is a concentrate. It is used about once an hour on equipment and the treatment facility. It has been extremely effective. His wife joined the call and explained it is a mist which has a small smell of chlorine and is incredibly fresh. You fog the office and it kills any bacteria or viral particles in the air and on surfaces instantly. It is safe to use on computers and equipment. M. Loparco will get the information on the unit and send it to K. Kostuk. It was purchased on Amazon. K. Fitzpatrick stated there is talk of a vaccine coming but we need to take a very proactive approach so we are safe. L. Boyd reminded the committee that financially PPE becomes expensive. If we are blasting through it or giving it away, and making special orders, we may have difficulty because the supplies are not readily available and costs could increase. K. Fitzpatrick stated the mountain is going to have those concerns also. B. Polio asked if we can use our own cloth masks. K. Kostuk said it would be O.K. C. Warren mentioned if the mountain is not open for nights it will have an effect on training.

K. Kostuk has been in touch with New Hartford Ambulance. They would like us to all be on the same page regarding PPE. They have relaxed their standards to only wear full protective gear when they are dealing with a suspected CoVid 19 patient. S. Goldblatt commented if transmission rates spike, the state recreation areas maybe one of the first to be shut down.

1. **Medical supplies/Oxygen**: B. Martin: K. Kostuk stated everything that was ordered has been delivered and is now in storage.
2. **Toboggans**: N. Bird: Not present. No report.
3. **Radios:** Jack Cegelka: Sanitizing radios can be done by wiping the radio and microphone with an alcohol wipe. We can also get bottles of alcohol and cotton balls.
4. **Lift Evacuation:** C. Boyd: not present. No plans at this point for training
5. **Nominating Committee:** J. Barter: Not present. No report
6. **Building Committee:** Chris Warren: K. Kostuk will talk with management in regard to pending projects.
7. **Finance Committee:** K. Kostuk,D. Ohanesian, L. Boyd, R. Coffee, J. Scarcella, and B. Lantz: Not present. No report.
8. **Equipment**: Empty: No report.
9. **Food Services:** C. Morris: No report. K. Kostuk will discuss with C. Morris to see if we will be ordering food for this season. L. Boyd commented looking at the guidelines provided for CoVid 19 we are not going to be eating as a group. It would not be a good idea to purchase food like we normally do. K. Kostuk mentioned we will still need to order sanitizer, paper towels and other supplies.
10. **SWAP:** B. Garfield: K. Kostuk said two weeks ago he, B. Garfield, J. Sagretta and K. Fitzpatrick had a zoom meeting. One big concern was there might not be enough patrollers to run a swap. People do not want to risk getting sick. K. Fitzpatrick has spoken to several shops who are interested in doing an on-line swap. The consign pro system is set up to do consignment on-line swap. The consensus was to do the swap on-line. K. Fitzpatrick stated there would be so many new procedures and after all the effort it could be shut down by the state. She stated we will still need a lot of help, including an ambassador for each shop. K. Kostuk received a great number of positive responses from patrollers for doing an on-line swap. J. Sagretta will create a website for the on-line swap. People can purchase online and pick up at the shop. The shop location will be listed. The shop may benefit by people making additional purchases when picking up their merchandise. There will be no public consignment.
11. **Web Pages:** H. Bender, R. Stevenson: Not present. No Report.
12. **OEC:** N. Wardrop: This year’s program is complicated due to the new OEC 6 textbook and theNavigate On-line program from Jones and Bartlett. Additionally, there are a lot of new precautions due to CoVid 19. Instructors are hesitant to teach because they are worried about exposure to CoVid 19. We will have an instructor meeting on Thursday, Aug 13. We have 9 candidates and one challenge candidate. 5 of the candidates are YAP’s. The first class is on Thursday, Aug 20. Class will start at 6:30 and end at 9:30. We will have as many classes outside as possible. We will stop at 9:00 to disinfect equipment. Temperatures will be taken upon arrival. We have permission from management to use the back room of the lodge when needed. The CoVid 19 waiver will be completed by all candidates. K. Kostuk suggested contacting B. Muir who recently completed a class at his patrol in Maine. C. Warren asked if we are using equipment which will not be used for another week is it necessary to sanitize it because the virus does not last long on surfaces. S. Goldblatt stated it does not last that long on surfaces but you want to get in the habit of sanitizing regularly. Each surface has a different time it may be able to transmit. N. Wardrop stated we will sanitize to instill good habits. K. Fitzpatrick suggested having a two layer mask and eye protection.
13. **Ski & Toboggan Training**: J. Barter: Not present. No Report.
14. **Legal Advisor:** G. Cantwell: Not present. No Report.
15. **Medical Advisor**: S Goldbatt: Covered above in safety committee report.
16. **Scheduling:** S. Dawick: Notes listed under Assistant Patrol Director Section.

**Old Business:**

CPR training is still being decided on.

Annual meeting is required according to our Bi-laws as a non-profit 501C. It will be held on Sunday Sept 20, outdoors with no food. People will bring their own chairs. We do have some voting to be done for committee members. No lift evac or CPR refresher will be held on this date. We will need to have ½ of our roster to have a quorum.

B. Polio asked if there was a deadline for CPR recertification. K. Kostuk responded it needs to be done by the time we are on the hill.

S. Dawick suggested we have patrollers complete the survey at the annual meeting. K. Fitzpatrick recommended reducing the amount of paper contact we have. She also suggested the sign up for shifts be done on line. L. Boyd recommended reminding patrollers of the waiver and survey at the annual meeting as some patrollers do not read e-mails. S. Dawick stated we need to determine what the effect of taking a year off from patrol will be. M. Loparco said we need to consider that some schools will be on a hybrid model which may affect parent’s ability to patrol the shifts they normally work. K. Fitzgerald suggested we find out how many people are planning to come to the annual meeting.

1. **New Business:**

M. Loparco asked if anyone had looked at the federal funding for 501C’s. K. Kostuk responded it had not been looked into. C. Warren stated we are missing out on an income opportunity. L. Boyd is not familiar with the procedure for this. M. Loparco will look into it for L. Boyd. C. Warren stated the Hartford Foundation for the Giving has a program going on now. His wife may be able to provide info on this. He will find out and get back to L. Boyd.

The meeting ended at 8:15 PM. There was no motion due to not having a quorum.

Next steering committee meeting is Tuesday, September 1, 2020 at 7:00 p.m.

Respectfully submitted,

Nancie Wardrop, Secretary